

**THE CORPORATION OF THE  
MUNICIPALITY OF CENTRAL ELGIN**

**BY-LAW No. 2026-01**

Being a By-law to establish 2026 Fees for services, planning, and development applications provided by the Corporation of the Municipality of Central Elgin and to repeal By-law no. 2526, as amended

WHEREAS section 391 of the Municipal Act, 2001, as amended, authorizes a municipality and a local board to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it and for various types of licences, permits and approvals;

AND WHEREAS section 69 of the Planning Act, R.S.O. 1990, c.P.13, as amended provides that the Council of a municipality, by-law may establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS section 7 (1) of the Building Code Act, S.O. 1992, Chapter 23 as amended provides that a Council of a municipality may pass by-laws requiring the payment of fees on applications for an on the issuance of permits, requiring the payment of fees for maintenance inspections, and prescribing the amount of the fees;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF CENTRAL ELGIN ENACTS A BY-LAW AS FOLLOWS:

This By-law shall be known as the “Fees By-law”

THAT the rates and fees, as outlined in the following schedules attached hereto and forming part of this by-law, be implemented and take effect on January 1, 2026:

Notwithstanding Section 1 of this by-law the rates and fees, as outlined in Appendix 'A' attached hereto and forming part of this by-law, pertaining to Arenas shall be implemented and take effect on June 1, 2026.

Schedule	Department/Service Area
A	Animal Services
B	Fire Services
C	General Government
D	By-law Enforcement
E	Parking
F	Parks and Recreation
G	Development Services
H	Water and Wastewater
I	Harbour
J	Waste Management
K	Drainage Services

THAT for the purpose of this by-law:

'Youth' shall mean eighteen (18) years of age or younger.

'Adult' shall mean nineteen (19) years of age or older.

THAT payment is due and receivable at the time of the transaction for which the fee or charge is imposed, or upon the due date specified in the terms of a contract signed by the Municipality or an invoice issued by the Municipality.

THAT payment of any fee or charge in this by-law shall be In Canadian currency.

THAT fees and charges will be subject to Harmonized Sales Tax (HST) and Retail Sales Tax (RST), where applicable.

THAT fees and charges shall be adjusted annually, on January 1, by the Consumer Price Core Index of the third quarter of the prior year, rounded to the nearest \$0.25.

Notwithstanding Section 6 of this by-law the rates and fees, as outlined in Appendix 'A' attached hereto and forming part of this by-law, pertaining to Arenas shall be adjusted annually, on June 1, by the Consumer Price Core Index of the third quarter of the prior year, rounded to the nearest \$0.25.

Notwithstanding Section 6 of this by-law the rates and fees, as outlined in Appendix 'A' attached hereto and forming part of this by-law, shall not be reduced by the Consumer Price Core Index of the third quarter of the prior year, rounded to the nearest \$0.25 If it decreases.

THAT the Director of Finance shall add unpaid fees and charges imposed by the municipality to the tax roll for the following property in the Municipality of Central Elgin and collect them in the same manner as municipal taxes:

In the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied.

In all other cases, any property for which the owners are responsible for paying the fees and charges.

THAT where this by-law established a fee and charge for a fee that also exists in another by-law that predates the effective date of this by-law, the fee and charge in this by-law shall be the applicable fee and charge and the other bylaw is hereby effectively amended.

THAT should any part of this by-law, including any part of any appendix, be determined by a court of competent jurisdiction to be invalid or of no force and effect, it is Council's intention that such invalid part of this by-law shall be severable and that the remainder of this by-law including the remainder of the impugned appendix, as applicable, shall continue to operate and to be in force and effect.

THAT By-law no. 2526, as amended shall be repealed in its entirety;

THAT this by-law shall take effect on the date of passage by Council.

READ A FIRST AND SECOND AND THIRD TIME AND FINALLY PASSED this 26th DAY OF January 2026.

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Delany Leitch  
Clerk

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Andrew Sloan  
Mayor

Municipality of Central Elgin 2026 User Fees By-law  
Effective Date: January 1, 2026

<b>Schedule A – Animal Control</b>  <b>Service</b>	<b>2025 Rate &amp; Fee</b>	<b>Proposed 2026 Rate &amp; Fee</b>
Kennel Licence	\$166.00	\$172.75

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Schedule B – Fire Services	2025 Rate & Fee	Proposed 2026 Rate & Fee
Fire Inspection - Residential	\$110.75	\$114.50
Fire Inspection - Multi-Residential (per unit)	\$110.75	\$114.50
Fire Inspection - Multi-Commercial (per unit)	\$110.75	\$114.50
Fire Inspection - Commercial	\$110.75	\$114.50
Fire Inspection - Industrial	\$77.50 /hour to a max of 3 hours \$561.25 /day +\$39.25 /hour > 9 hours +5% capital surcharge fee to be applied/included	\$80.00 /hour to a max of 3 hours \$600.75 /day +\$42.25 /hour > 9 hours +5% capital surcharge fee to be applied/included
Fire Inspections- Refreshment Vehicle		\$114.50
Fire Inspections- Trade Show/Special Function		\$80.00 /hour
Fire Inspections- Short Term Rentals		Initial Inspection Included in STR Licencing Fee Secondary Inspection \$114.50
Fire Inspections- Marijuana Grow Operations Compliance Inspection		\$80.00 /hour to a max of 3 hours \$600.75 /day +\$42.25 /hour > 9 hours +5% capital surcharge fee to be applied/included
Fire Inspection- Motels/ Hotels/ Inns of up to 10 units		\$343.50
Fire Inspection- Motels/ Hotels/ Inns of 11+ units		\$687.00
Fire Inspections- Day Care Inspections/ Compliance Letter		\$114.50
Fire Inspections- Vulnerable Occupancy/ Care Occupancy/ Registered Retirement Home/ Care and Treatment Occupancy - Up to 10 residents, Inspection and compliance letter		\$343.50
Fire Inspections- Vulnerable Occupancy/ Care Occupancy/ Registered Retirement Home/ Care and Treatment Occupancy - 11+ residents, Inspection and compliance letter		\$687.00
Fire Inspections- Fire Safety Plan Initial Review- subsequent review hourly rate		\$114.50
Fire-Inspections- Re-inspection of any type after Order of Deficiencies (one fee, not per unit)		\$114.50
Fire Inspection- Occupant Load Calculations		\$114.50

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<b>Fire Inspection- Hourly Rate</b>		\$80.00
<b>Training Tower <sup>(1)</sup></b>	\$98.50 /hour or \$673.50 /day	\$101.75 /hour or \$696.00 /day
<b>Training Tower - Roof Vent Simulation <sup>(1)</sup></b>	\$139.75 /hour or \$1,036.00 /day	\$144.50 /hour or \$1,070.00 /day
<b>Bullex System <sup>(1)</sup></b>	\$139.75 /hour or \$1,036.00 /day	\$144.50 /hour or \$1,070.50 /day
<b>Pumper</b>	\$207.25 /hour or \$1,243.25 /day	\$214.00 /hour or \$1,284.75 /day
<b>SCBA Refill</b>	1 staff member at \$51.75 /hour	1 staff member at \$53.50 /hour
<b>Flashover Simulator <sup>(1)</sup></b>	\$880.50 /hour	\$909.75 /hour
<b>Property File Search Letter</b>		\$114.50
<b>Request for Fire Report</b>	\$83.25	\$84.75
<b>Request for Inspection Report (previously completed)</b>	\$83.25	\$84.75
<b>DSPA Extinguisher Used or Specialized Equipment Usage</b>	Full Cost Recovery + 25%	Full Cost Recovery + 25%
<b>HAZMAT Events or Investigation Costs</b>	Full Cost Recovery + 25%	Full Cost Recovery + 25%
<b>False Alarms (fee assessed after receiving the 3rd call per calendar year)</b>	Current MTO Rates + any loss of or damaged equipment/materials used	Current MTO Rates + any loss of or damaged equipment/materials used
<b>Provincial Highway Fees</b>	Current MTO Rates + any loss of or damaged equipment/materials used	Current MTO Rates + any loss of or damaged equipment/materials used
<b>Burn Permit</b>		\$50.00
<b>Failure to Acquire Burn Permit and Fire Service called to respond (first offence)</b>		\$200.00
<b>Failure to Acquire Burn Permit and Fire Service called to respond (subsequent offence)</b>		Current MTO Rates + any loss of or damaged equipment/materials used
<b>Failure to Comply with Burn Permit Regulations (first offence)</b>		\$200.00
<b>Failure to Comply with Burn Permit Regulations (subsequent offence)</b>		Current MTO Rates + any loss of or damaged equipment/materials used

(1) Training equipment may be made available to Elgin County Fire Departments at the discretion of the Fire Chief. Access will be provided on a reciprocal basis, and any costs associated with damage or required repairs shall be the responsibility of the borrowing department.

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Schedule C – General Government  Service	2025 Rate & Fee	Proposed 2026 Rate & Fee
Lottery Licenses	3% of prize value	3% of prize value
Nevada Licenses	3% of prize /box	3% of prize /box
Refreshment Vehicle Licence	\$259.00	\$500.00
Port Stanley Outdoor Vendor Licence	\$259.00	\$500.00
Temporary Outdoor Patio Licence	\$1,036.00	\$1,077.75
License Replacement Fee	\$103.50	\$107.75
NSF Fees	\$49.75	\$51.75
Tax Certificates	\$60.75	\$60.75
Water Certificates	\$300.00	\$300.00
Photocopies /page for any number greater than 10 copies	\$0.50	\$0.50
Addition to the Roll	Cost Recovery + 25%	Cost Recovery + 25%
Utility/Tax Bill Reprints	\$5.50	\$5.75
Death Registrations	\$16.50	\$17.25
Tax Sale Registration Process	Cost Recovery + 25%	Cost Recovery + 25%
Administrative Search per Hour	\$55.50	\$57.75
New Account Setup	\$27.75	\$29.00
Accounts Receivable	1.25% /month	1.25% /month
Past Due Notice Fee	\$5.50	\$5.75
Mortgage Billing Fee /roll/billing	\$11.25	\$11.75
Foreign Funds Cheque Administration Fee	\$11.25	\$11.75
Commissioner of Oaths & Certified True Copies	\$22.25	\$23.00
Exotic Animal Temporary Exemption Fee	\$110.75	\$115.25
Adult Entertainment Parlour Owners Licence	\$3,741.50	\$3,831.25
Adult Entertainment Parlour Owners/Operators Licence	\$3,938.25	\$4,032.75
Adult Entertainment Parlour Operators Licence	\$1,661.25	\$1,728.25
Adult Entertainment Parlour Entertainers Licence	\$276.75	\$288.00

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<b>Horse Drawn Carriage Operator</b>	\$221.50	\$230.50
<b>Horse Drawn Carriage Driver</b>	\$110.75	\$115.25
<b>Short Term Rental License</b>		\$650.00
<b>Short Term Rental License Application Fee</b>		\$300.00

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<b>Schedule D – By-Law Enforcement</b>		
Service	2025 Rate & Fee	Proposed 2026 Rate & Fee
Fence Viewers /viewing	\$110.75	\$115.25
Livestock Valuer /viewing	\$138.50	\$144.25
Portable Sign Permit Initial Fee (By-law No. 2244)	\$166.00	\$172.75
Portable Sign Permit Per Month (By-law No. 2244)	\$16.50	\$17.25
Billboard Sign Permit (By-law No. 2244)	\$166.00	\$204.75
Permanent Sign Permit (By-law No. 2244)	\$166.00	\$204.75
Noise By-law Exemption	\$110.75	\$153.50

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Schedule E - Parking  Service	2025 Rate & Fee	Proposed 2026 Rate & Fee
<b>Paid Parking Rates</b>	\$18.25 /day or \$3.75 /hour	\$20.00 /day or \$6.00 /hour – East/West Pier Expansion Lots \$25.00 /day or \$6.00 /hour – Old Ball Park, Little Beach and West Pier Lots \$30.00 /day or \$6.00 /hour – Main Beach and Lotus Lane Lots
<b>Paid Parking Boat Launch Rate (includes vehicle &amp; trailer parking) /vehicle &amp; trailer</b>	\$27.50	\$30.00
<b>Seasonal Parking Pass</b>	\$103.50	\$130.00
<b>Resident Seasonal Parking Pass</b>		\$65.00
<b>Seasonal Launch Pass</b>	\$124.25	\$150.00
<b>Electric Charger Fees</b>	\$72.50 /hour to a max of 3 hours \$544.00 /day +\$38.00 /hour > 9 hours +5% capital surcharge fee to be applied/included	\$72.50 /hour to a max of 3 hours \$544.00 /day +\$38.00 /hour > 9 hours +5% capital surcharge fee to be applied/included

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Schedule F – Parks & Rec - Arena  Service	2025 Rate & Fee	Proposed 2026 Rate & Fee
<b>Prime time ice rental</b>	Adults: \$188.25 /hour Youth: \$171.75 /hour +5% capital surcharge fee to be applied/included	Adults: \$192.75 /hour Youth: \$175.75 /hour +5% capital surcharge fee to be applied/included
<b>Day ice rental</b>	Adults: \$110.75 /hour Youth: \$83.25 /hour +5% capital surcharge fee to be applied/included	Adults: \$113.50 /hour Youth: \$85.25 /hour +5% capital surcharge fee to be applied/included
<b>Public skating</b>	Family: \$6.25 Adult: \$2.00 Child: \$2.00	Family: \$10.00 (up to 5 skaters) Adult: \$5.00 Child: \$2.00 (under 18 years of age)
<b>Sign Advertising</b>	\$110.75 /year wall sign \$221.50 /year 2'x2' ice resurfacers \$443.00 /year 4'x4' ice resurfacers \$1,107.50 /year permanent board	4X8ft wall sign \$300.00 /year plus sign cost 2x8ft wall sign \$150.00 /year plus sign cost
<b>Arena Floors</b>	\$77.50 /hour to a max of 3 hours \$581.50 /day +\$40.75/hour > 9 hours +5% capital surcharge fee to be applied/included	\$79.25 /hour to a max of 3 hours \$595.50 /day +\$46.50 /hour > 9 hours +5% capital surcharge fee to be applied/included
<b>Arena Storage Room Fee</b>		\$2.00 per sq ft - dependent on room size

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Schedule F – Parks & Rec - Beaches	2025 Rate & Fee	Proposed 2026 Rate & Fee
Service	2025 Rate & Fee	Proposed 2026 Rate & Fee
Main Beach Event* /day	\$553.75	\$576.00
Little Beach Event* /day	\$553.75	\$576.00
Transient Vendor Licensing Fee /season	\$664.50	\$691.50
Transient Vendor Space Rental /space	\$664.50	\$691.50

Schedule F – Parks & Rec – Ball Diamonds	2025 Rate & Fee	Proposed 2026 Rate & Fee
Service	2025 Rate & Fee	Proposed 2026 Rate & Fee
Per Game/Practice (up to 1.5 hours)	Adults: \$44.25 Youth: \$27.75 Lights: \$16.5 +5% Capital surcharge	Adults: \$45.25 Youth: \$28.50 Lights: \$17.00 +5% Capital surcharge
2 Consecutive games (up to 3 hours)	\$67.00 +5% Capital surcharge	\$68.50 +5% Capital surcharge
3 Consecutive games (up to 4.5 hours)	\$88.50 +5% Capital surcharge	\$90.50 +5% Capital surcharge
Lighting	\$16.50	\$17.00
Daily Tournament or Clinic (over 4.5 hrs rental)	\$221.50 /day +5% Capital Surcharge	\$226.75 /day +5% Capital Surcharge

Schedule F – Parks & Rec – Soccer Fields	2025 Rate & Fee	Proposed 2026 Rate & Fee
Service	2025 Rate & Fee	Proposed 2026 Rate & Fee
Adult Soccer Game/Practices	Adults: \$38.75 /game +5% Capital Surcharge	\$45 per Game /Practice (up to 2 hours) +5% surcharge

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<b>Minor Soccer Game/Practice</b>	Youth: \$22.25 /game +5% Capital Surcharge	\$30 per Game /Practice (up to 2 hours) +5% surcharge
<b>Soccer tournaments</b>	\$221.50 /day +5% Capital Surcharge	\$226.75 /day +5% Capital Surcharge

<b>Schedule F – Parks &amp; Rec - Halls</b>		
<b>Service</b>	<b>2025 Rate &amp; Fee</b>	<b>Proposed 2026 Rate &amp; Fee</b>
<b>Hall Rentals - Programming (Ice In)</b>	\$22.25 /hr or \$221.50 /day +5% Capital surcharge	\$22.75 /hr or \$226.75 /day +5% Capital surcharge
<b>Hall Rentals - Non-Programming (Ice In)</b>	\$27.75 /hr or \$276.75 /day +5% Capital surcharge	\$28.50 /hr or \$283.50 /day +5% Capital surcharge
<b>Hall Rentals - Programming (Ice Out)</b>	\$77.50 /hr up to a max 3hrs or \$775.25 /event +5% Capital surcharge	\$79.25 /hr up to a max 3hrs or \$793.75 /event +5% Capital surcharge
<b>Hall Rentals - Non Programming (Ice Out)</b>	\$77.50 /hr up to a max 3hrs or \$775.25 /event +5% Capital surcharge	\$79.25 /hr up to a max 3hrs or \$793.75 /event +5% Capital surcharge
<b>Alcohol Event Refundable Damage Deposit</b>	\$500.00	\$500.00

<b>Schedule F – Parks &amp; Rec - Kitchen</b>		
<b>Service</b>	<b>2025 Rate &amp; Fee</b>	<b>Proposed 2026 Rate &amp; Fee</b>
<b>Single rental of kitchen /per hour</b>	\$17.00	\$17.00 plus staffing costs of \$46.50 /hour if outside of normal operational hours

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<b>Schedule F – Parks &amp; Rec - Picnic</b>  Service	2025 Rate & Fee	Proposed 2026 Rate & Fee
Pavilion	\$16.50 /hr \$55.50 per 4 hour timeslot +5% Capital Surcharge	\$17.00 /hr \$54.75 per 4 hour timeslot +5% Capital Surcharge

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Schedule G – Development Services	2025 Rate & Fee	Proposed 2026 Rate & Fee
Service		
Building Permit Annual Maintenance Fee	\$332.25	\$345.50
Extension or change to non-conforming	\$443.00	\$460.75
911 signs - New /new lot	\$110.75	\$115.25
911 signs - Replacement	Cost Recovery + 25%	Cost Recovery + 25%
Road Entrance Permit	\$213.75	\$222.50
Road Occupancy Permit	\$112.50	\$115.25
Work Orders Certificate	\$60.75	\$63.25
Septic Certificates	\$60.75	\$63.25
Pre-Consultation (for minor variance, official plan amendment, zoning by-law amendment, and consents to be deducted from said application fees upon application)	\$240.00	\$240.00
Pre-Consultation (for site plan control, plans of subdivision/condominium applications to be deducted from said application fees upon application)	\$320.00	\$320.00
Official Plan Amendment	\$3,120.00	\$3,120.00
Zoning By-law Amendment/Temporary Use By-law	\$830.50	\$830.50
Joint Official Plan and Zoning By-law Amendments	\$4,180.00	\$4,180.00
Minor Variance	\$553.75	\$553.75
Removal of Holding (H) Symbol	\$880.00	\$880.00
Site Plan Control	\$2,560.00	\$2,560.00
Draft Plan of Subdivision/Condominium	\$7,440.00	\$7,440.00
Joint Plan of Sub/Condo and Zoning By-law Amendment	\$8,480.00	\$8,480.00
Joint Plan of Sub/Condo and Zoning By-law and Official Plan Amendments	\$8,880.00	\$8,880.00
Consent	\$2,160.00	\$2,160.00

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<b>Exemption from Part Lot Control</b>	\$880.00	\$880.00
<b>Deeming By-law</b>	\$880.00	\$880.00
<b>Validation of Title</b>	\$880.00	\$880.00
<b>Zoning Certificate/Report</b>	\$80.00	\$80.00

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<b>Schedule H - Water</b>  Service	<b>2025</b> Rate & Fee	<b>Proposed 2026</b> Rate & Fee
Late payment fee	5% on overdue amount +1.25% interest/month	5% on overdue amount +1.25% interest/month
Connection fees (see by-law)	Cost Recovery	Cost Recovery
Final meter read/preparing invoice	\$60.75	\$63.25
Water sold at water dispenser or water tower	Consumption Rate + 15%	Consumption Rate + 15%
Service calls	Cost Recovery + 25%	Cost Recovery + 25%
Sale of Materials to Ratepayers	Cost Recovery + 25%	Cost Recovery + 25%
Frost Plate and Gasket	Cost Recovery + 25%	Cost Recovery + 25%
Repair to replace curb stop and drain valve	Cost Recovery + 25%	Cost Recovery + 25%
Voluntary shut off/on	\$55.50 during work hours \$166.00 after hours	\$57.75 during work hours \$172.75 after hours
Winterization shut off/on	\$55.50 during work hours \$166.00 after hours	\$57.75 during work hours \$172.75 after hours
Meter replacement (due to neglect)	Cost Recovery + 25%	Cost Recovery + 25%
Investigation of consumption complaints (service calls)	Cost Recovery + 25%	Cost Recovery + 25%
Failed inspection - secondary visit required	Cost Recovery + 25%	Cost Recovery + 25%
Paper Bill Fee /bill	\$1.50	\$1.50

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<b>Schedule H - Wastewater</b>  Service	<b>2025</b> Rate & Fee	<b>Proposed 2026</b> Rate & Fee
<b>Wastewater Connection Charge</b>	Cost Recovery	Cost Recovery + 25% Administration Fee
<b>Late Payment Fee</b>	5% on overdue amount + 1.25% interest/month	5% on overdue amount + 1.25% interest/month
<b>Paper Bill Fee /Bill</b>	\$1.50	\$1.50

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Schedule I - Harbour Service	2025 Rate & Fee	Proposed 2026 Rate & Fee
Daily Berthage Rate	\$22.25	\$22.75
Daily Berthage Rate including hydro	\$27.75	\$28.50
Monthly Berthage Rate < 18 metre boat length	\$288.00	\$295.00
Monthly Berthage Rate 18.1 - 20 metre boat length	\$310.00	\$317.00
Monthly Berthage Rate 20.1 - 22 metre boat length	\$332.25	\$340.25
Monthly Berthage Rate 22.1 - 24 metre boat length	\$354.25	\$362.75
Monthly Berthage Rate > 24 metre boat length	\$376.50	\$385.50
Annual Berthage Rate < 18 metre boat length	\$2,879.50	\$2,948.50
Annual Berthage Rate 18.1 - 20 metre boat length	\$3,101.00	\$3,175.50
Annual Berthage Rate 20.1 - 22 metre boat length	\$3,322.50	\$3,402.25
Annual Berthage Rate 22.1 - 24 metre boat length	\$3,544.00	\$3,629.00
Annual Berthage Rate > 24 metre boat length	\$3,765.25	\$3,855.50

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<b>Schedule J – Waste Management</b>	<b>2025 Rate &amp; Fee</b>	<b>Proposed 2026 Rate &amp; Fee</b>
<b>Service</b>		
<b>Blue Box</b> <i>(no longer available)</i>	\$12.25	n/a
<b>Composters</b>	\$44.25	\$46.00
<b>Bag Tag</b>	\$5.50	\$5.75
<b>Cart Delivery Fee</b>	\$55.50	\$58.25
<b>Garbage Cart 80L Collection Service</b>	\$77.75	\$81.75
<b>Garbage Cart 120L Collection Service</b>	\$92.50	\$97.25
<b>Garbage Cart 240L Collection Service</b>	\$150.75	\$158.25
<b>Garbage Cart 360L Collection Service</b>	\$265.75	\$279.00
<b>Garbage Cart Cost 80 L</b>	\$37.75	\$39.25
<b>Garbage Cart Cost 120 L</b>	\$44.50	\$46.25
<b>Garbage Cart Cost 240 L</b>	\$65.50	\$93.50
<b>Garbage Cart Cost 360 L</b>	\$76.00	\$108.25

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<b>Schedule K – Drainage Services</b>  Service	2025 Rate & Fee	Proposed 2026 Rate & Fee
<b>Tile Loan Fee</b>	\$225.00	\$225.00
<b>Drainage Apportionment</b>	\$281.25	\$150.00 (1st) + \$75.00 for each additional. OR Cost recovery +25% if referred to external Engineer at the discretion of the Municipality